



Salcombe Crabfest Sunday 5th May 2024

Exhibitors Terms & Conditions

The Rotary Club of Salcombe (the Organisers) are once again hosting Crabfest with a supporting line-up of celebrity chefs as well as national and regional PR leading up to the event.

Our priority is to offer our visitors a wide range of the highest quality local, regional and artisan produce and whilst we will do our best to accommodate our long-standing exhibitors, it is essential we bring in a number of new stalls each year to ensure a diverse and changing festival for the public to enjoy. Previous attendance may not therefore guarantee a place in a subsequent year.

Application

- 1) An application form, completed in detail, must be received before an Exhibitor will be considered for a trading stand at the festival.
- 2) The Organisers priority is to offer our visitors a wide range of the highest quality local, regional and artisan produce. Therefore we strongly favour products and companies from within the South West using locally sourced ingredients where possible. However, we will consider top quality products or those of a unique nature from outside this area. We do not accept applicants on a first come first served basis.
- 3) Crabfest continues to focus on the impact of the festival on the environment, we have introduced a number of practices that we require our Exhibitors to comply with.
- 4) Listed below are five key points;
 - Using compostable or biodegradable serve-ware instead of plastic or polystyrene
 - No issuing of single use plastic bags to visitors
 - No single use plastic sachets of sauces, salt & pepper or sugar
 - No plastic straws
 - No drinks to be sold or served in plastic bottles. Cups and glasses must not be single use.

Our environmental team will be checking your compliance with this policy during the festival.

From 1st October 2023 single-use plastics should not be supplied to the public. This includes plates, bowls and trays, and cutlery and polystyrene food and drink containers.

4. Once you have been selected and have received our invoice, payment in full for the stand and any electricity points or tables will be required within 30 days from the date of the invoice.
5. As the Festival gets larger and more popular, we regret that we now have to state that if payment is not forthcoming within those 30 days your pitch will be allocated to another exhibitor.
6. Completion of the application form means that you have, as an exhibitor, the following:
 - Employers and Public Liability insurance with a minimum of £2 million any one event cover.
 - A business specific risk assessment document
 - Proof of registration as food business, if applicable
 - PAT certificates for any electrical equipment

Stand/Trading Details

1. Exhibitors will be listed on the official food festival website – www.salcombecrabfest.co.uk

2. . Details will be taken from the information the Exhibitor provides on the Exhibitors application form.
3. Trading hours are 10am-6pm. **All Exhibitors are required to remain for the full opening times.**
4. Set up of stalls is only permitted from 7am on the day of trading; set up the previous evening is permitted at the exhibitor's own risk between 7pm and 8pm. Vehicles may not be kept by stands.
5. Exhibitors selling alcohol for on-site or off-site sales must apply for their own TEN license from South Hams District Council – 01803 861234. Exhibitors must provide evidence of this prior to the festival and bring this license with them to the festival. The Exhibitor will **NOT** be covered by the festival's own license. Environmentally friendly glasses (or a scheme that encourages a reduction in plastic use) must be used at all Festival locations including the Bar(s).
6. Exhibitors must have their own public liability insurance and must have carried out a risk assessment and be registered with their local EHO. They must comply with all food hygiene and other legal requirements in relation to their product and service offerings.
7. Exhibitors must not do anything that may reasonably be considered to cause a nuisance or annoyance to the Organisers or to any other exhibitor of adjoining stands or nearby premises.
8. Exhibitors will be expected to exhibit products and services that are consistent with their accepted application form.
9. Exhibitors requiring electricity must complete the necessary section on the application form. Please note that this is only a 10AMP supply. Equipment using more than 13 amps must be included on the application form and the cost of supplying electricity to these locations will be quoted for on an individual basis. Electrical equipment must have a current PAT certificate which will be checked on your arrival.
10. Exhibitors will not be permitted to run their own generator unless previously agreed with the organisers.
11. All food and drink Exhibitors must ensure that they have a suitable floor covering underneath their stand to prevent slippages and staining. Any spillages or litter of any kind, including grease, waste material and food debris, must be cleared up and disposed of and the stand left in a clean and tidy state. If the Organisers find it necessary to have a pitch professionally cleaned, the Exhibitor will be invoiced the full cost of this. Exhibitors must accept responsibility for repairing any damage caused to the pitch.
12. Bins will be provided around the festival site for general waste and recycling. Exhibitors are expected to familiarise themselves with these locations and use them. Exhibitors must remove all cardboard, bottles and packaging that they bring with them.

Liability

1. The Exhibitor must take all necessary steps to safeguard their property. No liability is accepted by the Organisers in respect of damage to, or loss of, such property except where the damage or loss is caused by any neglect or breach of statutory duty by the Organisers.